

CITY OF LINCOLN/LANCASTER COUNTY

**CONTRACT AWARD NOTIFICATION**

**QUOTE**

**ANNUAL REQUIREMENTS FOR**

**COUNTY EMPLOYEE SERVICE AWARDS**

**DATE:** March 16,2005

**CONTRACT PERIOD:** March 15,2005 thru March 14,2006

**CONTRACTOR:** Lincoln Chamber of Commerce  
1135 'M' Street, Suite 200  
Lincoln, NE 68508

**PURCHASING DIVISION**  
**K-STREET COMPLEX**  
**440 SOUTH 8<sup>TH</sup> STREET**  
**LINCOLN, NEBRASKA 68508**  
**(402) 441-7410**

**Company Representative:** Stephanie Dostal  
**Telephone No.:** 402/436-2350  
**FAX No.:** 402/436-2360  
**E-Mail Address:**sdostal@lcoc.com

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THE CITY/COUNTY'S SPECIFICATIONS AND THE CONTRACTOR'S ACCEPTED PROPOSAL AND PRICING SCHEDULES, NOW ON FILE IN THE OFFICE OF THE CITY CLERK AND/OR THE COUNTY CLERK, ARE ADOPTED BY REFERENCE AND ARE AS FULLY A PART OF THIS CONTRACT FOR THE ABOVE-NAMED COMMODITY AS IF REPEATED VERBATIM HEREIN.

**Gift Certificates as per Quote dated 03/12/04**

NO ACTION NEED BE TAKEN BY THE CONTRACTOR AT THIS TIME. ORDERS FOR MATERIAL WILL BE MADE AS NEEDED BY THE VARIOUS CITY/COUNTY DEPARTMENTS.

DEPARTMENTS REQUIRING CATALOGS AND/OR PRICING SCHEDULES SHALL NOTIFY THE CONTRACTOR DIRECTLY.

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**REQUEST FOR FAX QUOTATION****FOR  
COUNTY OF LANCASTER****RETURN RESPONSE BY: Friday, March 12, 2004 by 4:00 p.m.****RETURN QUOTATION TO: Kathy Smith, Assistant Purchasing Agent****FAX: 402-441-6513****PHONE: 402-441-8309****QUOTED PRICES TO BE: Firm fixed price picked up by County at your location, paid C.O.D when picked up****SPECIFICATION:**

1. **BACKGROUND:** The County Board of Commissioners has established an annual Service Award recognition program to recognize employees for longevity in employment for the County. In the past we have given employees a small gift with an increasing value as they reach longevity milestones with their service as employees for the County. A premium catalog of merchandise offerings has been the source of the gift. To increase the variety of choice in gifts and convenience to the employee, we are interested in establishing a program to offer various denomination of gift certificates/cards at our local retailers.
2. **SCOPE:** The intent of this request for quotation is to secure prices and details regarding the purchase of gift certificates/cards at Westfield/Gateway, South Pointe Pavilions and Lincoln Chamber of Commerce. Depending on the offers, terms & conditions and overall structure of the programs proposed, the County will select the offer that best fits our need.
  - 2.1 Our current premium catalog vendor offers us a discount off the items listed in their catalog, which will vary depending on the value of the gift category.
  - 2.2 It is our desire to inquire about any "value added" offers from the local providers (i.e., if we purchase "X" dollars in gift certificates each would be discounted "X"%, or other fees will be waived, etc.)
3. **PRICE QUOTATION REQUEST:** County service awards are issued once a year in the spring (end of April) for all employees reaching the indicated service milestones. Please complete the following offer to provide gift certificates/cards for the County Service Award Program:

	# of Yrs. Employed	Amount Of Gift Certificate	Est. # (2004) of Employees for the category	Unit Price for Each Gift Certificate	Discount (If offered)	TOTAL
3.1	10 yrs.	\$ 25.00	30 each	\$ <u>25.00</u>		\$ <u>750.00</u>
3.2	15 yrs.	\$ 50.00	25 each	\$ <u>50.00</u>		\$ <u>1250.00</u>
3.3	20 yrs.	\$ 75.00	11 each	\$ <u>75.00</u>		\$ <u>825.00</u>
3.4	25 yrs.	\$100.00	10 each	\$ <u>100.00</u>		\$ <u>1000.00</u>
3.5	30 yrs.	\$150.00	9 each	\$ <u>150.00</u>		\$ <u>1350.00</u>
3.6	35 yrs.	\$200.00	0 each	\$ <u>200.00</u>		\$ <u>-</u>
3.7	40 yrs.	\$200.00	0 each	\$ <u>200.00</u>		\$ <u>-</u>

**Total estimated cost for requirements listed above: \$ 5,175.00**

## 4. PROGRAM DETAILS: Please complete the following to clarify your offer:

4.1 The County is tax exempt, however the county employees are not. No tax would be paid on the purchase of the certificate, but tax should be charged upon redemption. The price indicated in your quote are the actual prices the County will pay. Do you agree: Yes No YES

4.2 If a certificate is lost/stolen by/from the County Employee after issued by the County, do you have any remedy such as cancelling the certificate/card and issuing a new one? Please indicate if there is an additional cost to the County for the remedy (if offered). Yes, if check/gift certificate number is provided.

4.3 It is the County's desire for the gift certificate/card to be redeemable for at a minimum of one (1) year after issuance. Can you comply? Yes No (list comments below) Redeemable for only one year

4.4 Please provide a list of the current businesses where the certificate/card can be redeemed. Also, include any exclusions and/or restrictions.

5. We anticipate good feedback from employees for this program and may want to continue to offer the same program in future years. Would you be willing to consider options to renew your offer on an annual basis for the next three years as three one year renewal options?

Yes

6. ORDERING PROCESS: The County Commission Administrative Aide will contact the Successful bidder to place an order for the denomination and number of gift certificates/cards (after evaluation of the offers). Your order contact will confirm the total cost of the order. The County will issue a check for the purchase, which will be either mailed to the contact or brought to the mail office at the time the certificates/cards are picked up. A receipt for the order payment will be required.

Please complete the information requested below and fax your offer to the number on the front of this form.

CO. NAME: Lincoln Chamber of Commerce

ADDRESS: 1135 M Street, Ste 200

TELEPHONE: Lincoln, NE 68508  
(402) 436-2350

FAX: (402) 436-2360

BY: Michelle Bring

SIGNATURE: Michelle Bring

TITLE: Senior VP Marketing

DATE: 3/17/04

EMAIL: mbring@lcc.com



# "SHOP LINCOLN" PARTICIPATING MERCHANTS

**These outstanding Chamber member businesses  
now accept Shop Lincoln gift certificates!**

*(Information current as of 9/18/2003)*

3-in-1 McDonald's (both locations)  
A. T. Thomas Jewelers  
Agee's Automotive Repair  
All About Flowers  
As You Wish Delivery  
Bahr Vermeer Haecker Architects  
Baymont Inn & Suites  
The Big Red Shop  
Body Basics—Lincoln  
Boomers Printing Co.  
Brokers Agency, Inc.  
Bryant Air Conditioning & Heating Co.  
Budget Blinds  
Buzzard Billy's  
California Closets  
Campbell's Nursery & Garden Center  
Champions Fun Center  
Cinema Twin  
Cuddy's Indian Jewelry & Gifts  
Complete Music DJ Service  
Concorde Management & Development, Inc.  
The Cornhusker Hotel  
Crawdaddy's Red Pepper Grill  
Danielson Floral Company, Inc.  
daVinci's Italian Sidewalk Caffè (all locations)  
Deck the Walls  
Donovan Networks  
Doozy's Inc. (both locations)  
Douglas 3 Theatre  
Drywall Unlimited  
DuTeau Chevrolet—Subaru  
D'zyns Hair Studio & Day Spa  
East Park 6 Theatre  
Edgewood 3 Theatre  
Eileen's Colossal Cookies  
Erickson Advanced Chiropractic  
Finke Gardens & Nursery  
Fireworks  
Flagworks  
Folsom Children's Zoo  
Gateway Country  
General Excavating  
Globabilities  
Goodwill (all locations)

Gordman's  
Gotcha Covered  
Hague Quality Water  
Hampton Inn South  
Hangers Cleaners  
Hangups Gallery  
Heather Hoskins at Utopia #2  
Hillis and Company (both locations)  
Holiday Inn Express—Belmont  
Husker Headquarters  
Husker Rehabilitation & Wellness Centers  
PC  
Hy-Vee (all locations)  
Information Analytics  
JetSplash, LLC  
Kelly Supply Company  
Kevin Meier Imports  
KimRics Janitorial Services  
Laser Quest  
Latsch's Inc.  
Lazlo's Brewery & Grill  
Lincoln Children's Museum  
Lincoln Cornhusker Super 8 Motel  
Lincoln Electric System (LES)  
Lincoln Glass, Inc.  
Lincoln Jewelry Company  
Lincoln Racquet Club  
Lincoln West Super 8 Motel  
Lutheran Family Services  
MDP, Inc.  
Meginnis Ford Company  
Midwest Seafood  
Mill's Squeegee Fill Stations (all locations)  
Miracle Lawn & Landscape, Inc.  
Misty's Restaurant & Lounge  
Misty's Steak House & Brewery  
MJ Marketing  
Nebraska Animal Medical Center  
Nebraska Bookstore  
Nebraska Title Company  
O Street Carpet  
O'Brien's Lawn Service, Inc.  
On Your Marks, Inc.  
Papa Murphy's  
The Parthenon  
Performance Dodge

Plaza 4 Theatres  
Purse Revue Accessories & Clothing  
R U Nuts Co.  
Rainbow International Carpet Care  
Restoration Specialist  
Ramada Limited North  
Ramos Pizza  
Randall's Formal Wear (both locations)  
Ray's Lawn & Home Care  
Red Door Studio  
Reliv  
Ruby Tuesday's (all locations)  
Runza (all locations)  
Russ's Market (all locations)  
Russwood Chrysler  
Schaefer's TV & Appliance Center  
Scheels All Sports  
Sell2All  
Shawn Kreifels/ State Farm Insurance  
Sheldon Museum Store—Sheldon Memorial Art Gallery  
Signs Now  
Silverhawk Aviation  
SouthPointe Cinemas  
Speidell Monuments, Inc.  
Sperry TV Computer & Electronic Service  
StarShip 9  
Steak House, The  
Sterling Communications, Inc.  
Super Saver (all locations)  
Tanning Zone  
The Still  
Tico's  
Time Warner Cable  
Transcript International  
U-Stop Convenience Shop (all locations)  
Vickeridge  
Virtual Web Works  
WAC Service Center  
Wal-mart 3278  
Wal-mart Supercenter  
Wells Fargo (all locations)  
Wilderness Ridge  
Wright's Jewelers, Inc.  
YWCA